



Department of Industries

User Manual – Dr. YSR Navodayam

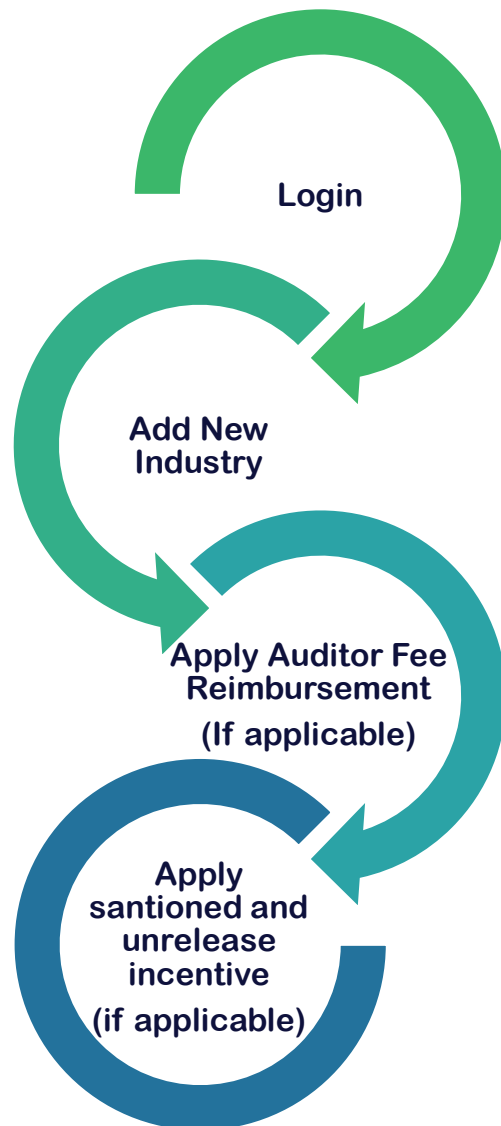


Table of Contents

Table of Contents	2
1.1 Introduction.....	3
1.2 Login YSR Navodayam.....	4
1.3 Add Industry details	5
1.4 Fill OTR Registration Form	5
1.5 Bank authority Decision.	7

1.1 Introduction

Micro, Small and Medium Enterprises (MSMEs) form an important component of the Indian economy and contribute significantly to the country's GDP, exports, industrial output, employment generation, etc. Considering the importance of MSMEs in the Indian economy, the Reserve Bank of India has decided to permit one-time restructuring of existing loans to these enterprises that are in default but 'standard' as on January 1, 2019, without an asset classification downgrade.



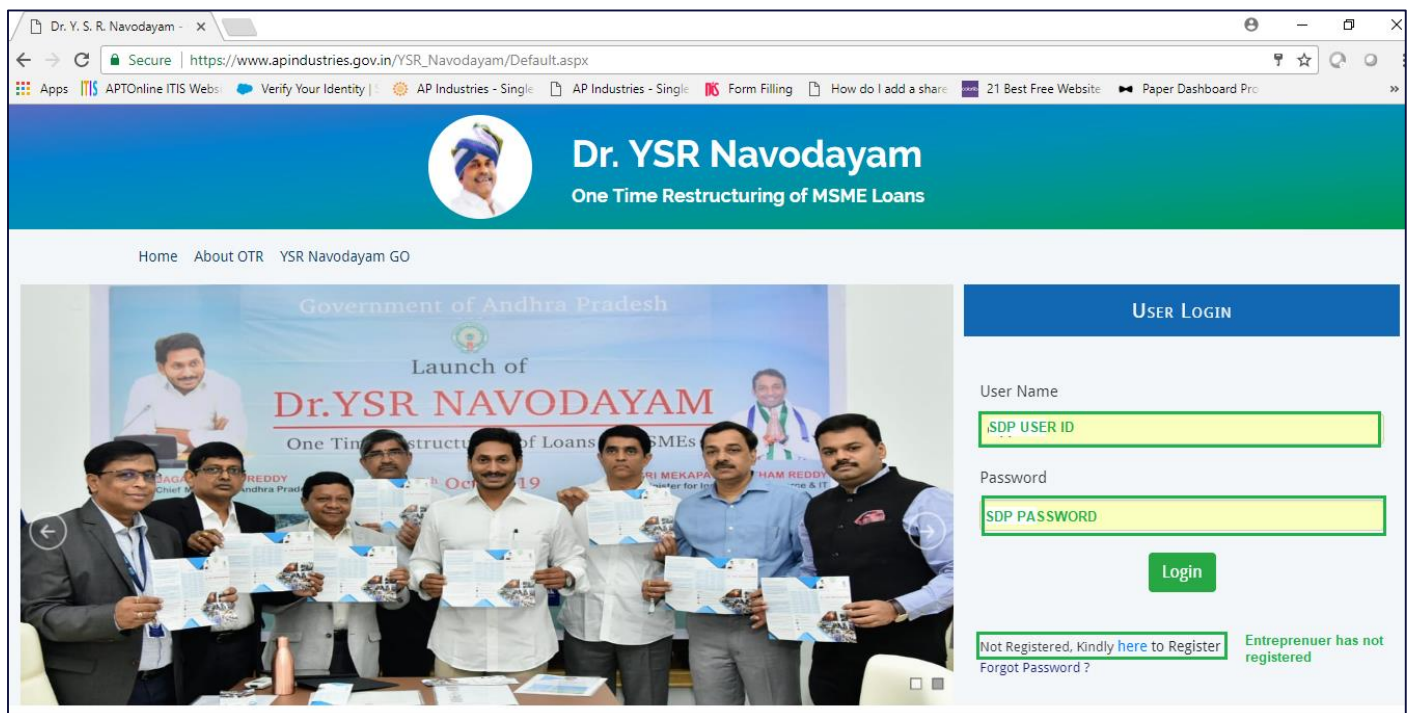
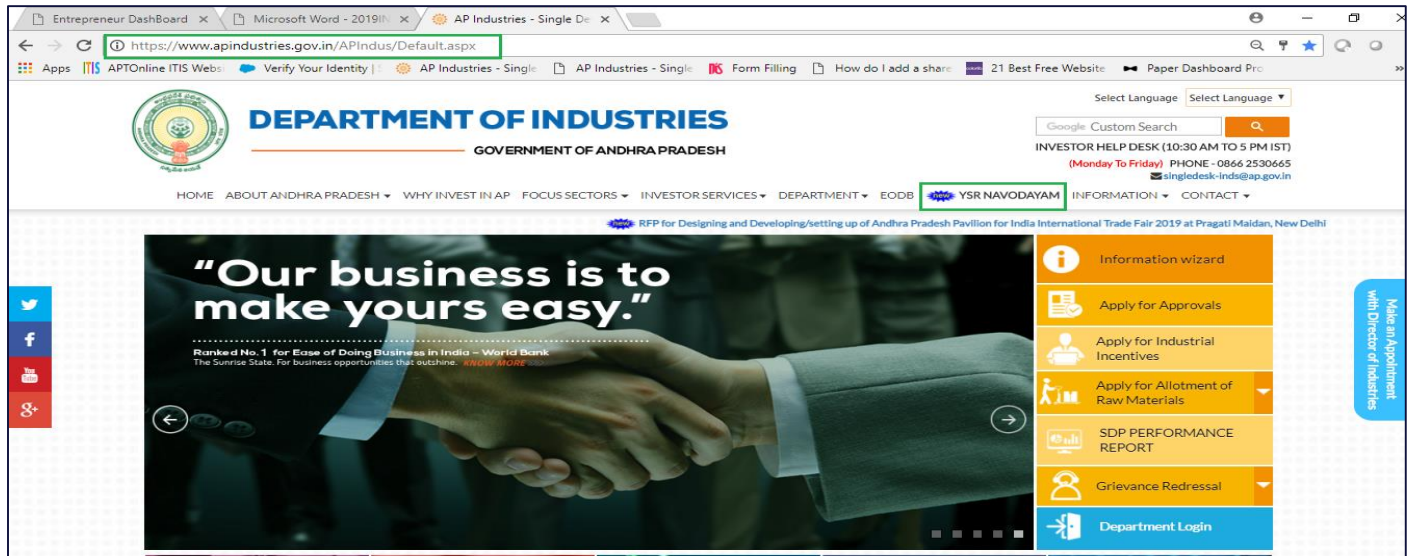
1.2 Login YSR Navodayam

Link : <https://www.apindustries.gov.in/APIndus/Default.aspx>

Path : AP industries Portal → YSR Navodayam

- Entrepreneur needs to login YSR Navodayam using SDP user ID and Password.
- Incase User doesn't have account/Login in SDP portal, kindly register Single desk Portal(SDP)

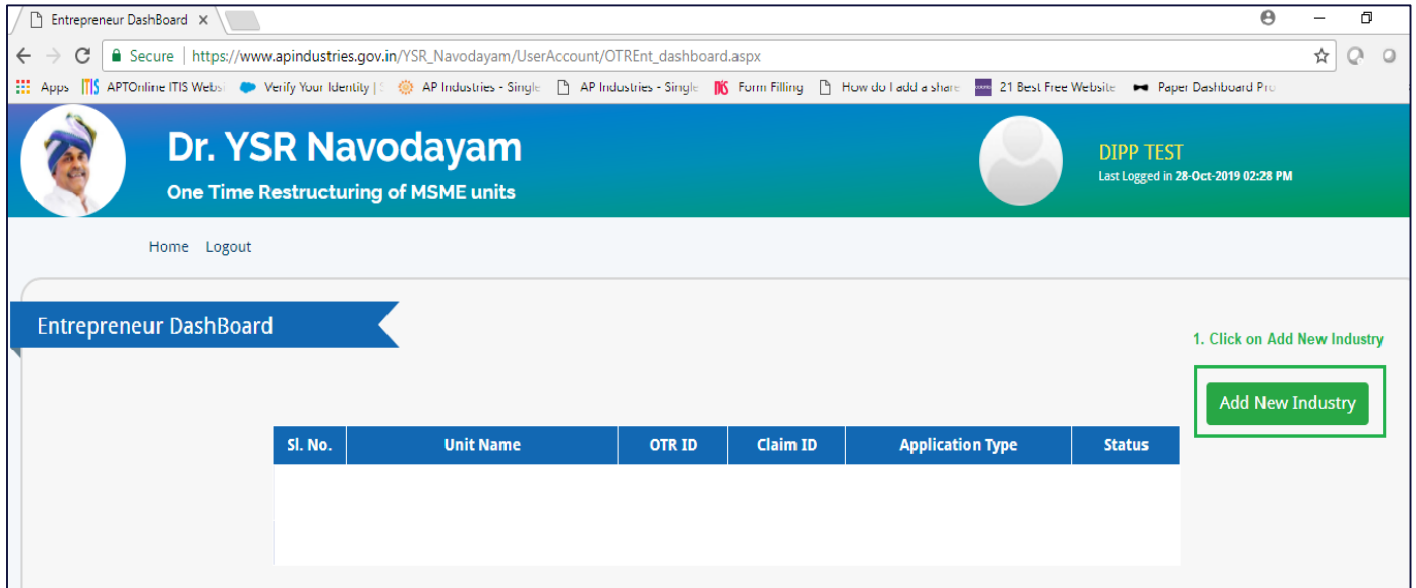
Login as shown in Pic - 1



Pic - 1

1.3 Add Industry details

- Click on "Add New Industry" as shown in Pic - 2



Pic - 2

1.4 Fill OTR Registration Form

- Fill **Unit details**, **Loan details**, **Investment details**, **other details** and upload Proceedings of bank for OTR received from respective Bank and copy of UAM (as shown in Pic - 4)

The screenshot shows the 'OTR Registration Form' with two main sections: 'Unit details' and 'Loan Details'. The 'Unit details' section includes fields for: 1. Name of the Unit*, 2. Location of the Unit*, 3. District* (dropdown), 4. Mandal* (dropdown), 5. Email ID*, and 6. Mobile Number*. The 'Loan Details' section includes fields for: 7. Loan Account Number*, 8. IFSC code*, 9. District* (dropdown), 10. Bank Name* (dropdown), 11. Branch Name* (dropdown), 12. Loan Amount (IN INR)*, and 13. Loan Date*. A green 'Search' button is located between fields 8 and 11.

Pic - 4a

Investment details

14. Investment in Plant & Machinery (IN INR)*
 15. Other Investments (IN INR)*
 16. DOCP(DD/MM/YYYY)*

17. Total Employment*
 18. Category of the Unit*
 19. Social Category*

20. Sector*
 21. Line of Activity*
 22. UAM number*

Other Details

22. Government Scheme*
 23. Monthly Net Income(IN INR)*

Enclosures Required

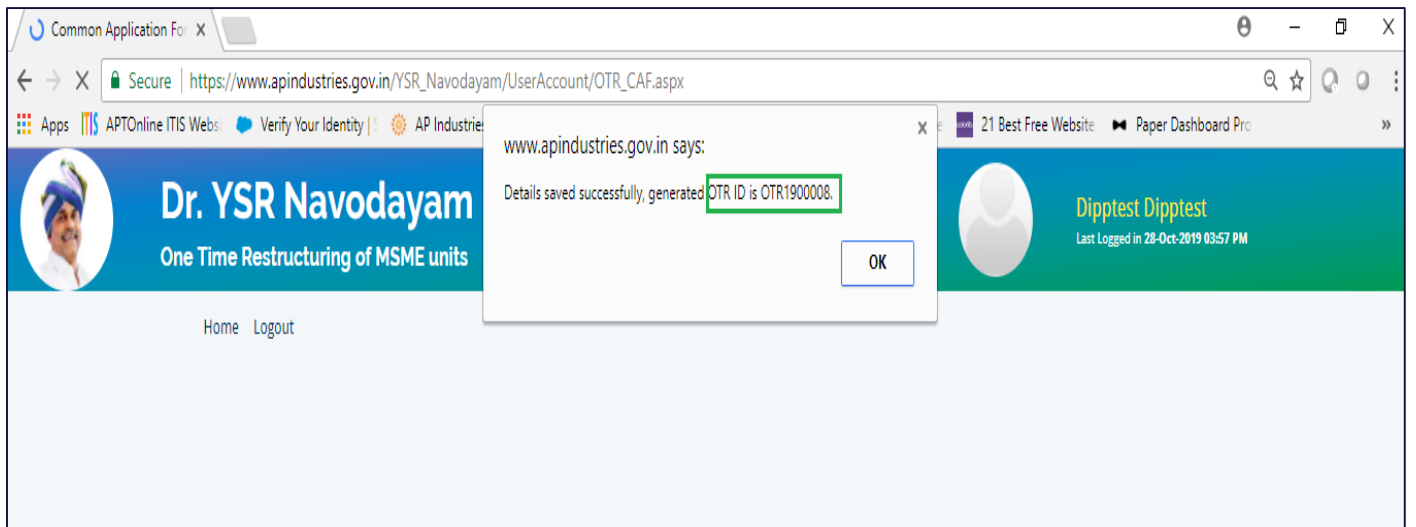
24. Upload copy of UAM enclosure*
 25. Other Enclosure

I/We fully understand that any submission made in this certificate if proved incorrect or false, will render me/us liable to face any penal action or other consequences as may be prescribed in the law or otherwise warranted.

Submit

Pic – 4b

b. Upon Submit, **Unique OTR ID** will be generated for tracking and monitoring.
 (as shown in Pic- 5)



Pic – 5

c. An entry(OTR Registration Form) will be created (and status of the application will be "Submitted to Bank" as shown in Pic- 6)



The screenshot shows the 'Entrepreneur Dashboard' with a table of applications. The table has columns for 'Sl. No.', 'Unit Name', 'OTR ID', 'Claim ID', 'Application Type', and 'Status'. A single row is visible with the status 'Submitted to Bank' highlighted in a green box. There is also a green button labeled 'Add New Industry' in the top right corner.

Sl. No.	Unit Name	OTR ID	Claim ID	Application Type	Status
1	abc	OTR1900031	OTR1900031	OTR Registration Form	Submitted to Bank

Pic – 6

1.5 Bank authority Decision.

Submitted application will be visible to Bank authority. Banker verify the details and make a decision on the eligibility.