

**FACTORY PLAN APPROVAL—(USER-**  
**MANUAL) DEPARTMENT OF INDUSTRIES**  
**GOAP.**

- To apply for Factory Plan Approval the entrepreneur should apply through single desk portal
- Go to Apply for approvals in the home page as shown below and login with credentials

The screenshot shows the homepage of the Department of Industries, Government of Andhra Pradesh. At the top left is the department's logo. The main header features the text "DEPARTMENT OF INDUSTRIES" and "GOVERNMENT OF ANDHRA PRADESH". On the right, there are language selection dropdowns, a search bar, and contact information for the Investor Help Desk. A navigation menu includes links for Home, About Andhra Pradesh, Why Invest in AP, Focus Sectors, Investor Services, Department, EODB, Information, and Contact. A banner at the top of the main content area reads "Our business is to make yours easy." and mentions being ranked No. 1 for Ease of Doing Business in India. A sidebar on the right contains a menu with options: Information wizard, Apply for Approvals (highlighted with a red box), Apply for Industrial Incentives, Apply for Allotment of Raw Materials, and SDP PERFORMANCE REPORT. A vertical button on the far right says "Make an Appointment with Commissioner of Industries".

- After Successful login it will go to the entrepreneur dashboard then click on proceed to which ever industry you want to apply for Factory Plan Approval as shown below.

## ENTREPRENEUR DASHBOARD

Sl. No	Organisation Name	Location	Sector	Line of Activity	Total No. of Applications				...
					Required	Approved	Rejected	Pending with Department	
1	praveen Infra	Visakhapatnam	IT	IT-Infra	6	0	0	0	Proceed
2	Madhava Workshop	Anantapur	Leather	Leather footwear and leather products (excluding tanning and hide processing) (except cottage scale)...	7	0	0	0	Proceed
3	herbal plant	Visakhapatnam	Bulk Drugs, Pharmaceuticals	CHEMICALS AND ALLIED SUBSTANCES AND PRODUCTS	9	0	0	0	Proceed
4	Abids				0	0	0	0	Proceed

- Then click on Pre Establishment Services and you will be redirected to below dashboard. Then Click on the Factory Plan Approval as shown above after successful completion of CAF -I

## PAYMENT DETAILS

To obtain **Factory Plan Approval** From Department of Factories an Amount of Rs. 100 to be paid through Challan

To make online challan payment please [Click here](#)

## ONLINE ENCLOSURES

To Apply for **Factory Plan Approval** Clearance. The following enclosures need to be uploaded online. Please select the enclosure and then choose file to upload

Sl No.	Select	Enclosure Name	Attachment
1	<input type="checkbox"/>	Detailed process description.	
2	<input type="checkbox"/>	Process Flow Chart.	
3	<input type="checkbox"/>	Clearance from the explosive authorities is necessary wherever materials attracting the provisions of explosives act are handled /processed/stored (Optional).	
4	<input type="checkbox"/>	Ownership documents / registered lease deed of the site, in case of APIIC land the position certificate issued by APIIC.	
5	<input type="checkbox"/>	Units attracting provisions of manufacturing and storage of hazardous chemical rules 1989, the details of hazardous processes, the maximum quantity of chemicals stored in the premises and material safety data sheets of all chemicals, hazard analysis and risk assessment report and on site emergency plan be enclosed..	
6	<input type="checkbox"/>	Site Plan drawn to a scale of 1:400/1:800/ 1:1200 (metric), showing the details of neighborhood, location of all building/ sheds, Plant & M/c storages, etc., access road indicating its width. The site plan should indicate front, rear and side set-backs clearly along with extent of site purchased for establishing the industry. North direction should be indicated in the site plan..	
7	<input type="checkbox"/>	Detailed building plan drawn to a scale of 1:100 (metric), elevation and sectional views of the proposed factory sheds/buildings. Plant & m/c storages, etc., showing the layout and type of machinery proposed to be installed in the particular shed with horse power List of machinery with HP shown separately as legend on the drawings. Material to be used for the construction of building and roofing to be specified.	

No file chosen  
Please upload .pdf/.jpg/.jpeg/.png file with size less than 10 MB.

- Then click on **CLICK HERE** to make successful payment for the Factory Plan Approval After doing Successful payment we need to upload required online Enclosures/documents by one-by-one after successful uploading of all the **SEVEN** Enclosures we need to click on **Sent to Dept**, then the file moves to respective department which was shown in above figure.